MSHA Executive Board Meeting  
December 9, 2018

Called to order at 5:35

Members Present:  Lezlie Pearce-Hopper, President  
Kathleen Cohn, President-Elect  
Crystal Pardy, Region 3 Rep  
Jessica Reynolds, Political Action Committee  
Shelby Midboe, Secretary  
Emily Stafslien, Outgoing SLP Member at Large, Website  
Laurie Grisham, Region 2 Rep  
Kristy Foss, Audiology Member at Large  
Sharlene Schmidt, Treasurer  
Abigail St. Lawrence, MSHA Lobbyist  
Amy Glaspey, UM CSD Chair  
Christina Hanson, Incoming SLP at Large  
Marilyn Thaden, Region 1 Rep.

Consent Agenda, including minutes from October 17 meeting and committee report  
Kristy moved to accept, Emily Seconded, Motion passed.

Treasurer’s Report: See attached

Sharlene reports the account is low compared to before convention. Fall convention was really expensive. Not sure if it’s possible to negotiate some of those things an option in the future with hotels. Silent Auction made about $3000 this year, which is good. Sharlene said we might need to get $$ out of Wadell and Reed account to move funds into checking.

Conference Questions: Speakers normally charge $3000, but reduced prices to $1000 for MSHA, $500 for half-day speaker.

Legislative Update:

- Abby: Bill for Assistants is in its final draft. Just waiting for draft by legislative drafters
- Board has not publicly supported the bill or not, waiting to hear from Governor’s office to see if she can support the bill
- Has talked to many “allies” to support the bill and has meetings with many other associations to ask them to support
- Needs people from MSHA to be able to come in and testify. Abigail and Jessica will work to coordinate testimonies. Need to have practitioners available to say how this would affect their practice.

- Needs from MSHA:
  - Final membership numbers
  - 3 designated points of contact authorized by the board
  - Time set for regular weekly call with whoever should be on the call

- JESSICA: Session begins January 9th. Other information in committee report, attached.

- Jessica asked that she and Lezlie have the authority to speak on bills/endorse bills in MSHA’s name upon request. **Jessica moved that we allow 3 point people to have authority to endorse and/or speak on behalf of MSHA concerning bills which are included on the Political Action Committee’s watch list and have been previously presented to the board as a whole.** Kathleen seconds.
  - Discussion: At MAG meeting, Hillary Carter had some questions about the audiology assistant things, and would be good to keep in the loop for the AuDs.
  - Kristy added information about bills which have been presented to the board.
  - Kathleen agreed that she, Lezlie and Jessica should be the three point people
  - Motion passed.

- Lunch for the legislators (Lezlie): Asked who we should have cater, etc. Lezlie will try to contact University supervisors again to see if they respond as she needs to get the contract submitted and approved. Ginger Collins and Cathy Off are the current supervisors. Amy will follow up.

- Kathleen asked if there is no grant (usually secured by Jenn Closson) are we still doing the luncheon and will the money come out of the MSHA fund? Lezlie thought we could cut costs by getting food from Costco and bringing it in. Rental of the space for the luncheon is inexpensive. We have the rotunda from 11-1. Lezlie prefers to bring food in like has been done in the past. Lezlie will send out the Capitol catering costs via email and they will be added to the Docs folder for this meeting. Jessica thinks that there have been 50-60 people in the past, but since it is in the rotunda, we should plan for 100 people. Discussion about involving another group to help offset costs. Jessica will ask Abby about involving a member or members of the coalition we work with.

- Discussion about bill: many people seem to not know about the bill despite MSHA efforts to inform. Discussion about how to get the word out and get talking points to Regional Reps, potential reason to gather and discuss. Kristy added talking points re: statue wording vs. what will be decided in rulemaking for Regional Reps. Jessica said she can get out a “Talking Points” memo that will help with this goal.

**Regional Reps Update:**
- Emily: Crystal is getting ready to get a meeting going. People are really busy right now.
Marilyn: Nobody out in her region knows each other at all so she is looking for a great reason to get together and will probably have to do a social media group to keep her Region informed.

Laurie: had to leave meeting

Regional Reps, Policies and Procedures

Lezlie will follow up in her role as Past President and update at next board meeting

Caseload Survey update/Conference Surveys:

Lezlie will finish up survey information and send out to us, and will be in the Communicator

Membership/Publications:

We need more money to host a conference comparable to the one we had. Sharlene is trying to put the Communicator out by the end of this week. Trying to make sure that financial information looks good after conference. Kathleen suggested adding all the pieces (Waddell and Reed, Edward Jones, etc.). Membership numbers are on the Treasurer’s report.

Shelby discussed the position that was created to promote membership and recommended that we really try to fill that role because we need to get more members involved.

Communicator will be coming out in the next week or so

Website Update:

MSHA never had any hiring paperwork for Corinne. No contract. Lezlie will write a letter to Corinne to let her know her services will no longer be required. Sharlene said she will need to get access to all the pieces/passwords for her. Kathleen asked how much she charged and it was $470 for the year. Did not charge for work during the redesign since it was not completed.

In terms of hiring new web design person, Emily reports she has looked around and rates vary greatly. Emily suggests we decide who is going to be doing the website and what are we willing to pay. Emily will send Lezlie some questions to send out to other states to see how they are doing things.

Discussion regarding whether to wait until we have a replacement before sending letter.

Non-profit Status Update:

Lezlie will follow up in the beginning of the year

Future Convention Sites Update:
• Kathleen has a meeting with the convention planning person tomorrow and will have information in the next meeting
• Lezlie is looking for Missoula and has paperwork for Delta Hotel in 2021 so she will secure that and see if anything else comes out.
• If Missoula is too cost prohibitive, talked about Great Falls for that year (2020)

UM CSD: Amy Glaspey may do a teleconference to get practitioners involved with poster session presentations
Congratulations to Julie Wolter for being named an ASHA Fellow, MSHA should recognize some how.

Grant Updates:
• OPI Grant: Lezlie doing paperwork for this
• ASHA Grant: Lezlie getting information to Kathleen for continuation grant. You know within 3 weeks how much money you got. Will talk again after first of the year.

Next Meeting Dates (Tentative!)
• Jan 27th
• March 3rd
• May 19
• Summer: Will be at Lezlie's house in Helena again, maybe in early August (2nd or 3rd)
• September 8th
• October 16th at the Conference.

Student Contract for helper with MSHA (now at $15/hr)
• Lezlie said Michelle did a great job and that they did a good de-brief over conference.
• Recommends hiring one person back and seeing if we can get 2nd student hired to help with many conference duties. Kathleen thinks we should continue with her employment and look for 2nd person to help, as well.
• Could put in the Communicator if someone will write a little blurb for Sharlene, with link to the job description, application.

Moving Money out of Waddell and Reed/Edward Jones. Move money into checking before the first of the year. Shar and Lezlie Kristy moves that we transfer $10,000 out of the Waddell and Reed account into the general fund. Lezlie seconds. Motion passes.

Adjourn at 7:26 PM.